

Sheffield Accounting & Finance Services

Monthly Bookkeeping Plans

Monthly Bookkeeping ensures your financial records remain accurate, organized, and current so you can maintain compliance, understand your financial position, and support confident business decisions.

Essential Bookkeeping — \$275/month

- Up to 150 transactions per month
- Up to 2 financial accounts
- Monthly reconciliation and categorization
- Monthly financial statements
- Monthly close and accuracy review

Growth Bookkeeping — \$375/month

- Up to 300 transactions per month
- Up to 4 financial accounts
- Monthly reconciliation and categorization
- Monthly financial statements
- Enhanced account monitoring

Advanced Bookkeeping — \$500/month

- Up to 400 transactions per month
- 5+ financial accounts
- Monthly reconciliation and categorization
- Monthly financial statements
- Priority support

Premium Bookkeeping — \$650/month

- Up to 600 transactions per month
- Multiple financial accounts
- Monthly reconciliation and categorization
- Monthly financial statements
- Priority support and monitoring

Enterprise Bookkeeping — Custom Pricing

- 600+ transactions per month
- High-complexity operations
- Custom bookkeeping scope

- Requires consultation

Optional Add-On Services:

- Accounts Receivable Management — \$150/month
- Accounts Payable Management — \$150/month
- Additional Account Reconciliation — \$25/account/month
- Catch-Up or Cleanup Bookkeeping — Starting at \$500

Requirements:

- Client must provide timely access to financial accounts and documentation
- Cleanup services are not included in monthly plans
- Bookkeeping does not include tax filing or strategic advisory
- Advisory services are provided separately